Consolidated Financial Statements

Years Ended April 30, 2016 and 2015



## Officers

Lisa C. Germano, CPA, Chair

James L. Phillips, CPA, Chair Elect

Marc E. Filer, CPA, Vice Chair

Staci A. Henshaw, CPA, Vice Chair

Victoria W. Jones, CPA, Vice Chair

Gary R. Thomson, CPA, Vice Chair

Stephanie R. Peters, CAE, VSCPA President and CEO

### **Contents**

	Page
Independent Auditor's Report	1
Financial Statements	
Consolidated Statements of Financial Position	2
Consolidated Statements of Activities	3
Consolidated Statements of Functional Expenses	4 – 5
Consolidated Statements of Cash Flows	6
Notes to Consolidated Financial Statements	7 – 13



#### Independent Auditor's Report

Board of Directors

The Virginia Society of Certified Public Accountants
Glen Allen, Virginia

#### Report on the Financial Statements

We have audited the accompanying consolidated financial statements of *The Virginia Society of Certified Public Accountants and The Virginia Society of Certified Public Accountants' Political Action Committee*, which comprise the consolidated statements of financial position as of April 30, 2016 and 2015, and the related consolidated statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the consolidated financial statements (collectively, financial statements).

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of *The Virginia Society of Certified Public Accountants and The Virginia Society of Certified Public Accountants' Political Action Committee*, as of April 30, 2016 and 2015, and the changes in net assets and their cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Mitchell, Wiggins & Company LLP

Richmond, Virginia July 27, 2016

## Consolidated Statements of Financial Position

Trade account receivables	April 30,			2016	2015
Cash and cash equivalents       \$ 1,643,171       \$ 1,336,866         Trade account receivables       \$ 114,329       95,582         Investments       \$ 650,525       1,111,838         Prepaid expenses       \$ 258,569       226,456         Total current assets       2,666,594       2,770,742         Investments       \$ 602,209       175,223         Property and equipment – net       \$ 4,589,939       1,244,870         LIABILITIES AND NET ASSETS         Current liabilities         Accounts payable       \$ 62,459       \$ 53,244         Accrued expenses       169,744       135,688         Deferred revenues       588,453       576,928         Accrued retirement       168,096       148,799         Total current liabilities       988,752       914,659         Net assets         Unrestricted:       Invested in property and equipment       1,289,939       1,244,870         Board designated for facility and technology       555,671       552,106         Board designated for operating expenses       1,037,627       945,467         Undesignated       604,890       413,581         Temporarily restricted (VSCPA PAC)       81,863       120,152 <tr< th=""><th></th><th>ASSETS</th><th></th><th></th><th></th></tr<>		ASSETS			
Trade account receivables   114,329   95,582     Investments   650,525   1,111,838     Prepaid expenses   258,569   226,456     Total current assets   2,666,594   2,770,742     Investments   602,209   175,223     Property and equipment – net   1,289,939   1,244,870     \$ 4,558,742   \$ 4,190,835     LIABILITIES AND NET ASSETS     Current liabilities   \$ 62,459   \$ 53,244     Accounts payable   \$ 62,459   \$ 53,244     Accrued expenses   169,744   135,688     Deferred revenues   588,453   576,928     Accrued retirement   168,096   148,799     Total current liabilities   988,752   914,659     Net assets   Unrestricted:   Invested in property and equipment   1,289,939   1,244,870     Board designated for facility and technology   555,671   552,106     Board designated for operating expenses   1,037,627   945,467     Undesignated   604,890   413,581     Temporarily restricted (VSCPA PAC)   81,863   120,152     Total net assets   3,569,990   3,276,176	Current a	ssets			
Investments		Cash and cash equivalents	\$	1,643,171	\$ 1,336,866
Prepaid expenses   258,569   226,456     Total current assets   2,666,594   2,770,742     Investments   602,209   175,223     Property and equipment – net   1,289,939   1,244,870     S		Trade account receivables		114,329	95,582
Investments		Investments		650,525	1,111,838
Investments		Prepaid expenses		258,569	226,456
Property and equipment - net		Total current assets		2,666,594	2,770,742
Sample   S		Investments		602,209	175,223
Current liabilities		Property and equipment – net		1,289,939	1,244,870
Current liabilities         Accounts payable       \$ 62,459       \$ 53,244         Accrued expenses       169,744       135,688         Deferred revenues       588,453       576,928         Accrued retirement       168,096       148,799         Total current liabilities       988,752       914,659         Net assets         Unrestricted:       Invested in property and equipment       1,289,939       1,244,870         Board designated for facility and technology       555,671       552,106         Board designated for operating expenses       1,037,627       945,467         Undesignated       604,890       413,581         3,488,127       3,156,024         Temporarily restricted (VSCPA PAC)       81,863       120,152         Total net assets       3,569,990       3,276,176			\$	4,558,742	\$ 4,190,835
Accounts payable \$ 62,459 \$ 53,244 Accrued expenses 169,744 135,688 Deferred revenues 588,453 576,928 Accrued retirement 168,096 148,799 Total current liabilities 988,752 914,659  Net assets  Unrestricted: Invested in property and equipment 1,289,939 1,244,870 Board designated for facility and technology 555,671 552,106 Board designated for operating expenses 1,037,627 945,467 Undesignated 604,890 413,581 Temporarily restricted (VSCPA PAC) 81,863 120,152 Total net assets 3,569,990 3,276,176			ASSETS	8	
Accrued expenses Deferred revenues September 169,744 Deferred revenues Accrued retirement Total current liabilities  Net assets Unrestricted: Invested in property and equipment Board designated for facility and technology Board designated for operating expenses Undesignated Temporarily restricted (VSCPA PAC) Total net assets  169,744 135,688 576,928 148,799 1289,939 1,244,870 1,244,870 1,289,939 1,244,8	Current li				
Deferred revenues   588,453   576,928     Accrued retirement   168,096   148,799     Total current liabilities   988,752   914,659     Net assets		* ·	\$	*	\$ *
Accrued retirement 168,096 148,799  Total current liabilities 988,752 914,659  Net assets  Unrestricted: Invested in property and equipment 1,289,939 1,244,870 Board designated for facility and technology 555,671 552,106 Board designated for operating expenses 1,037,627 945,467 Undesignated 604,890 413,581 Temporarily restricted (VSCPA PAC) 81,863 120,152  Total net assets 3,569,990 3,276,176		•		*	-
Total current liabilities         988,752         914,659           Net assets         Unrestricted:         1,289,939         1,244,870           Board designated for facility and technology         555,671         552,106           Board designated for operating expenses         1,037,627         945,467           Undesignated         604,890         413,581           Temporarily restricted (VSCPA PAC)         81,863         120,152           Total net assets         3,569,990         3,276,176				*	· ·
Net assets         Unrestricted:         Invested in property and equipment       1,289,939       1,244,870         Board designated for facility and technology       555,671       552,106         Board designated for operating expenses       1,037,627       945,467         Undesignated       604,890       413,581         3,488,127       3,156,024         Temporarily restricted (VSCPA PAC)       81,863       120,152         Total net assets       3,569,990       3,276,176				•	148,799
Unrestricted:       Invested in property and equipment       1,289,939       1,244,870         Board designated for facility and technology       555,671       552,106         Board designated for operating expenses       1,037,627       945,467         Undesignated       604,890       413,581         3,488,127       3,156,024         Temporarily restricted (VSCPA PAC)       81,863       120,152         Total net assets       3,569,990       3,276,176		Total current liabilities		988,752	914,659
Invested in property and equipment       1,289,939       1,244,870         Board designated for facility and technology       555,671       552,106         Board designated for operating expenses       1,037,627       945,467         Undesignated       604,890       413,581         3,488,127       3,156,024         Temporarily restricted (VSCPA PAC)       81,863       120,152         Total net assets       3,569,990       3,276,176	Net assets				
Board designated for facility and technology       555,671       552,106         Board designated for operating expenses       1,037,627       945,467         Undesignated       604,890       413,581         3,488,127       3,156,024         Temporarily restricted (VSCPA PAC)       81,863       120,152         Total net assets       3,569,990       3,276,176		Unrestricted:			
Board designated for operating expenses       1,037,627       945,467         Undesignated       604,890       413,581         3,488,127       3,156,024         Temporarily restricted (VSCPA PAC)       81,863       120,152         Total net assets       3,569,990       3,276,176		Invested in property and equipment		1,289,939	1,244,870
Undesignated       604,890       413,581         3,488,127       3,156,024         Temporarily restricted (VSCPA PAC)       81,863       120,152         Total net assets       3,569,990       3,276,176				555,671	552,106
3,488,127       3,156,024         Temporarily restricted (VSCPA PAC)       81,863       120,152         Total net assets       3,569,990       3,276,176		Board designated for operating expenses		1,037,627	945,467
Temporarily restricted (VSCPA PAC)         81,863         120,152           Total net assets         3,569,990         3,276,176		Undesignated		604,890	413,581
Total net assets 3,569,990 3,276,176				$3,488,1\overline{27}$	3,156,024
		Temporarily restricted (VSCPA PAC)		81,863	120,152
<b>\$ 4,558,742</b> \$ 4,190,835		Total net assets		3,569,990	3,276,176
			\$	4,558,742	\$ 4,190,835

#### Consolidated Statements of Activities

Years Ended April 30,	2016	2015
Change in unrestricted net assets		
Revenue:		
Program revenue:		
Continuing education:		
Seminars	\$ 1,202,075	\$ 1,287,504
Conferences	409,619	394,524
Ethics	1,052,700	567,566
Online	234,349	155,378
Other CPE	20,952	19,730
Total continuing education	2,919,695	2,424,702
Peer Review	205,839	203,669
Membership	2,285,928	2,173,528
Communications	36,243	42,292
Students & Young Professionals	92,201	106,536
Public Relations	25,000	-
Net assets released from restriction, VSCPA PAC	89,665	81,308
Total program revenue	5,654,571	5,032,035
Od.		
Other: Affinity Income	186,621	173,444
Investment Income	13,410	9,991
Unrealized gains on investments	1,965	1,831
Rental Income	35,017	38,657
Gain/(loss) on disposal of property and equipment	(4,672)	1,128
Miscellaneous		10,637
Total support and unrestricted revenues	3,685 5,890,597	5,267,723
Total support and unrestricted revenues		3,201,123
Expenses:		
Program services:	A 4# C 00#	2 271 650
Continuing Education	2,456,805	2,371,650
Leadership	394,096	309,950
Peer Review	211,921	186,274
Membership	777,426	701,180
Communications	290,908	266,417
Students & Young Professionals	316,686	262,541
Public Relations	176,557	81,114
Legislative	217,604	262,497
VSCPA PAC	89,665	81,308
Supporting services:		
Administrative and general	626,826	693,656
Total expenses	5,558,494	5,216,587
Change in unrestricted net assets	332,103	51,136
Change in temporarily restricted net assets		
Contributions to the VSCPA PAC	51,376	70,498
Net assets released from restriction, VSCPA PAC	(89,665)	(81,308)
Change in temporarily restricted net assets	(38,289)	(10,810)
Change in net assets	293,814	40,326
Net assets – beginning of year	3,276,176	3,235,850
Net assets – end of year	\$ 3,569,990	\$ 3,276,176

#### Consolidated Statement of Functional Expenses

Year Ended April 30, 2016

	Continuing Education	Leadership	Peer Review	Membership	Communications	Students & Young Professionals	Public Relations	Legislative	VSCPA PAC	Total Program Services	Total Administrative and General	Total
Leadership	s -	\$ 83,543	\$ -	s -	<b>s</b> -	s -	<b>\$</b> -	\$ - S	\$ -	\$ 83,543	s - s	83,543
Peer review administration	-	-	91,131	-	_	_	-	-	_	91,131	<u>-</u>	91,131
Public/member services	-	-	· -	142,189	_	58,958	60,815	-	-	261,962	_	261,962
Communications	-	-	_	· -	161,708	· -	· -	-	-	161,708	_	161,708
Legislative	-	-	_	_	´ -	_	-	67,206	-	67,206	_	67,206
Continuing education:								,		ĺ		,
Seminars	858,775	-	_	_	_	_	-	-	-	858,775	_	858,775
Conferences	223,857	-	_	_	_	_	-	-	-	223,857	_	223,857
Ethics	212,793	-	_	-	_	_	-	-	_	212,793	_	212,793
Online	75,007	-	_	-	_	_	-	-	_	75,007	_	75,007
Other CPE	68,243	-	_	_	_	_	-	-	-	68,243	_	68,243
Salaries	626,533	191,107	74,331	390,910	79,507	158,600	71,225	92,551	_	1,684,764	385,745	2,070,509
Employee benefit/payroll costs	163,734	49,943	19,425	102,158	20,778	41,447	18,613	24,187	_	440,285	100,795	541,080
Office supplies and postage	4,627	1,411	549	2,887	587	1,171	526	683	1,072	13,513	2,849	16,362
Equipment expense	97,479	29,733	11,565	60,819	12,370	24,676	11,082	14,400	· -	262,124	60,013	322,137
Bank/credit card fees	35,614	10,863	4,225	22,220	4,519	9,015	4,049	5,261	_	95,766	21,926	117,692
Occupancy expense	73,619	22,455	8,734	45,933	9,342	18,636	8,369	10,875	_	197,963	45,325	243,288
Professional fees	6,362	1,941	755	3,970	807	1,611	723	940	-	17,109	3,916	21,025
Other administration	10,162	3,100	1,206	6,340	1,290	2,572	1,155	1,501	19,993	47,319	6,257	53,576
Political contributions	<u> </u>		<u> </u>	<u> </u>	<u> </u>		<u> </u>	<u> </u>	68,600	68,600	<u> </u>	68,600
	\$ 2,456,805	\$ 394,096	\$ 211,921	\$ 777,426	\$ 290,908	\$ 316,686	<b>\$</b> 176,557	\$ 217,604	\$ 89,665	\$ 4,931,668	\$ 626,826 <b>\$</b>	5,558,494

#### Consolidated Statement of Functional Expenses

Year Ended April 30, 2015

	Continuing Education	Leadersh	p	Peer Review	Membership	Communica		udents & Young ofessionals	Public Relation	i .	Legislative	VSCPA PAC		Pr	Total ogram ervices	 Total ninistrative d General	Total
Leadership	<b>\$</b> -	\$ 62,73	9 \$	_	<b>s</b> -	\$	· \$	_	\$	- 5	<b>s</b> -	\$	-	\$	62,739	\$ _	\$ 62,739
Peer review administration	-		-	79,001	-			-		-	-		-		79,001	-	79,001
Public/member services	-		-	_	116,454			68,486	37,88	4	-		-		222,824	-	222,824
Communications	-		-	-	-	172,912	!	-		-	-		-		172,912	-	172,912
Legislative	-		-	_	-			-		-	55,634		-		55,634	-	55,634
Continuing education:																	
Seminars	870,115		-	-	-		-	-		-	-		_		870,115	_	870,115
Conferences	191,460		-	-	-			-		-	-		-		191,460	-	191,460
Ethics	167,975		-	-	-		-	-		-	-		_		167,975	_	167,975
Online	49,714														49,714	_	49,714
Other CPE	60,630		-	-	-			-		-	-		-		60,630	-	60,630
Salaries	632,228	151,48	3	65,734	358,302	57,29	,	118,911	26,49	0	126,759		_	1.	,537,204	425,017	1,962,221
Employee benefit/payroll costs	157,332	37,69	7	16,358	89,164	14,259	)	29,591	6,59	2	31,545		_		382,538	105,767	488,305
Office supplies and postage	2,947	70	6	306	1,670	26	,	554	12	3	591		2,807		9,971	1,982	11,953
Equipment expense	98,402	23,5	7	10,231	55,767	8,918	3	18,508	4,12	3	19,729		_		239,255	66,151	305,406
Bank/credit card fees	35,964	8,61	7	3,739	20,382	3,259	)	6,764	1,50	7	7,211		_		87,443	24,176	111,619
Occupancy expense	79,385	19,02	1	8,254	44,990	7,194	ļ	14,931	3,32	6	15,916		-		193,017	53,367	246,384
Professional fees	15,382	3,68	6	1,599	8,718	1,394	ļ	2,893	64	5	3,084		_		37,401	10,340	47,741
Other administration	10,116	2,42	4	1,052	5,733	91	,	1,903	42	4	2,028		11,001		35,598	6,856	42,454
Political contributions			-		<u>-</u>			-		-	-		67,500		67,500		67,500
	\$ 2,371,650	\$ 309,95	50 <b>\$</b>	186,274	\$ 701,180	\$ 266,417	<b>s</b>	262,541	\$ 81,11	4 5	\$ 262,497	\$	81,308	\$ 4.	,522,931	\$ 693,656	\$ 5,216,587

## Consolidated Statements of Cash Flows

Years Ended April 30,	2016	2015
Cash flows from operating activities		
Change in net assets	\$ 293,814 \$	40,326
Adjustments to reconcile to net cash provided by operating activities:		
Depreciation	192,287	170,388
Unrealized gains on investments	(1,965)	(1,831)
(Gain)/loss on disposal of property and equipment	4,672	(1,128)
Change in:		
Trade account receivables	(18,747)	(51,434)
Prepaid expenses	(32,113)	(35,719)
Accounts payable	9,215	(40,381)
Accrued expenses	34,056	(70,576)
Deferred revenues	11,525	72,640
Accrued retirement	19,297	16,558
Net cash provided by operating activities	512,041	98,843
Cash flows from investing activities		
Purchase of property and equipment	(242,088)	(94,877)
Proceeds from sale of property and equipment	60	1,367
Purchase of investments	(1,325,000)	(800,000)
Proceeds from sale of investments	1,361,292	798,000
Net cash used in investing activities	(205,736)	(95,510)
Change in cash and cash equivalents	306,305	3,333
Cash and cash equivalents - beginning of year	1,336,866	1,333,533
Cash and cash equivalents - end of year	\$ 1,643,171 \$	1,336,866

## The Virginia Society of Certified Public Accountants and Certified Public Accountants' Political Action Committee of Virginia

#### Notes to Consolidated Financial Statements

#### April 30, 2016 and 2015

#### 1. Organization and Nature of Activities

The Virginia Society of Certified Public Accountants (Society) is the registered trade name of The Virginia Society of Public Accountants, Incorporated, a nonprofit organization formed in Virginia in 1909 to enhance the success of Certified Public Accountants (CPAs) and their profession by communicating information and vision, promoting professionalism and advocating members' interests. The VSCPA membership consists of more than 12,000 individual CPAs and accounting professionals who actively work in public accounting, private industry, government agencies or at educational institutions. The Society is primarily supported through membership dues and continuing education program fees.

The Society has a political action committee called *The Virginia Society of Certified Public Accountants' Political Action Committee* (VSCPA PAC), which has been consolidated in these financial statements. There were no significant transactions between the Society and the VSCPA PAC. The purpose of the VSCPA PAC is to advocate for the CPA profession in Virginia by providing direct financial contributions to candidates and legislators who support CPA interests. The VSCPA PAC is not affiliated with any specific political party and shall not engage in any lobbying activities.

#### 2. Summary of Significant Accounting Policies

#### **Basis of Accounting**

The consolidated financial statements are presented on the accrual basis of accounting. Consequently, revenue is recognized when earned and expenses are recorded when the obligation is incurred.

#### **Basis of Presentation**

Under current accounting standards generally accepted in the United States of America, the Society is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. The financial statements report amounts separately by class of assets as follows:

**Unrestricted** amounts are those net assets including both board designated and other unrestricted funds. They include revenue and expenses used currently for the general operations of the Society. General contributions that are restricted by the donor are reported as increases in unrestricted net assets if the donor restrictions expire in the fiscal year in which the contributions are recognized. The board approved a transfer of funds of \$218,000 from undesignated net assets to net assets designated for facility and technology in May 2016.

**Temporarily restricted** amounts are those which include contributions restricted by donor designation and are reported as increases in temporarily restricted net assets. When a donor restriction expires either with the passage of time or by actions of the Society, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restriction. Temporarily restricted net assets are comprised of political action committee funds.

#### **Basis of Presentation (continued)**

**Permanently restricted** amounts include contributions subject to donor imposed stipulations that they be maintained permanently by the Society, the income from which is expendable in accordance with the conditions of each specific donation. Currently, the Society has no permanently restricted net assets.

#### **Concentration of Credit Risk**

The Society's financial assets potentially subject to credit risk include cash and cash equivalents, investments and trade receivables. At times, the Society may have cash and cash equivalents at a financial institution in excess of insured limits. The Society places its cash and cash equivalents with a financial institution whose credit rating is monitored by management to minimize the concentration of credit risk. Management periodically evaluates the Society's investments. Receivables are due from business entities and individuals and are not concentrated in any one group or geographic location.

#### **Cash and Cash Equivalents**

The Society considers all cash accounts, which are not subject to withdrawal restrictions or penalties, and all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents. As of April 30, 2016 and 2015, cash of \$78,495 and \$118,156 is temporarily restricted for the VSCPA PAC.

#### **Trade Receivables**

The Society extends unsecured credit to its customers in the ordinary course of business but mitigates the associated credit risk by performing credit checks and actively pursuing past due accounts. Trade accounts receivable are due 30 days after the issuance of the invoice. Trade receivables are charged off to bad debts using the direct write-off method when the accounts are considered uncollectible. If the reserve method of accounting for uncollectible accounts was used, it would not have a materially different effect on the financial statements.

#### **Pledge Receivables**

Pledges are recognized when the donor makes a promise to give to the VSCPA PAC that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. Pledges receivable are expected to be collected within one year or less.

#### **Property and Equipment**

Property and equipment are recorded at cost. All items costing \$1,000 and above are capitalized. Depreciation is based on estimated useful service lives and is computed on the straight-line method. Estimated useful lives for real property are forty to forty-five years; all other asset lives range from two to fifteen years. Maintenance and repairs are charged to expense in the period in which they occur, but renewals and betterments are capitalized.

#### **Investments**

Investments consist of brokered certificates of deposit and are stated at market value. The Society considers unrealized gains and losses on investments to be part of its operating activities.

#### **Income Taxes**

The Society is exempt from federal income taxes under Section 501(c)(6) of the Internal Revenue Code. The Society is subject to tax on any unrelated business income that it may generate. The VSCPA PAC is subject to tax on investment earnings.

#### **Deferred Revenue**

Deferred revenue consists primarily of continuing education fees collected in advance of the course. Deferred revenue also consists of membership dues paid in advance and member overpayments or course cancellations to be applied to future courses.

#### Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements. Such estimates also affect the reported amounts of revenues and expenses during the reporting period. Actual results could vary from the estimates that were used.

#### **Functional Allocation of Expenses**

The cost of providing various programs and other activities has been summarized on a functional basis in the statements of activities and statements of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

#### Advertising

Advertising costs, which are expensed as incurred, were \$26,376 and \$26,113 for years ended April 30, 2016 and 2015, respectively.

## Notes to Consolidated Financial Statements (continued)

#### 3. Investments

Cost and approximate market value of investment securities at April 30, 2016 and 2015, are as follows:

			20	016			
	Cost	Unr	Fross ealized Fains	Gro Unrea Loss	lized		proximate Market Value
<b>Brokered Certificates of Deposit</b>	\$ 1,250,000	\$	2,734	\$	-	\$	1,252,734
	\$ 1,250,000	\$	2,734	\$	-	\$	1,252,734
			20	)15			
		G	ross	Gro	SS	App	proximate
		Unr	ealized	Unreal	ized	]	Market
	Cost	G	ains	Loss	es		Value
Brokered Certificates of Deposit	\$ 1,286,000	\$	1,061	\$	-	\$	1,287,061
	\$ 1,286,000	\$	1,061	\$	_	\$	1,287,061

The Society incurred \$1,965 and \$1,831 in unrealized gains for the years ended April 30, 2016 and 2015, respectively.

#### 4. Property and Equipment

Property and equipment consisted of the following at April 30:

	2016	2015
Land	\$ 268,561	\$ 268,561
Building and improvements	1,841,203	1,822,792
Furniture and equipment	316,303	269,755
Computer hardware	345,308	239,798
Computer software	219,096	204,900
	2,990,471	2,805,806
Less - accumulated depreciation and amortization	(1,700,532)	(1,560,936)
	\$ 1,289,939	\$ 1,244,870

#### 5. Lease and Lease Commitments

The Society has operating leases for equipment that expire in 2019 and 2020. Estimated future minimum lease payments for the equipment for fiscal years ending April 30, are as follows:

2017	\$ 31,311
2018	31,311
2019	27,575
2020	8,892
2021	 2,223
	\$ 101,312

Total rental expense for the years ended April 30, 2016 and 2015 was \$34,880 and \$33,479, respectively.

#### 6. Retirement Benefits

The Society has a salary deferral plan under Section 401(k) of the Internal Revenue Code for eligible employees. Under the plan, a participant's entry date will be the earlier of May 1 or the date six months thereafter, coincident with or next following the satisfaction of eligibility requirements. Elective deferrals are limited to those established annually by the federal government. The Society has the option under the plan to provide matching contributions and/or non-elective discretionary contributions. The Society's discretionary contributions to the plan were \$158,096 and \$148,799 for the years ended April 30, 2016 and 2015, respectively. Additionally, the Society awarded \$10,000 of deferred compensation to a key employee for the year ended April 30, 2016.

#### 7. Related Party Transactions

The Society is affiliated with the VSCPA Educational Foundation, Inc. (Foundation), a Code Section 501 (c)(3) entity. The Society accepted on behalf of and distributed to the Foundation contributions of \$47,943 and \$40,315 for the years ended April 30, 2016 and 2015, respectively. The Society provides personnel, facilities, and other services to the Foundation, a portion of which is recorded as an in-kind contribution from the Society to the Foundation. The in-kind contribution is measured based on the total hours dedicated to the Foundation by Society personnel. During the years ended April 30, 2016 and 2015, the Society charged the Foundation \$10,000 and \$27,550, respectively, for the cost of these services. As of April 30, 2016 and 2015, the in-kind contribution totaled approximately \$38,450 and \$27,000, respectively.

The Society accepted on behalf of The Virginia Society of Certified Public Accountants' Political Action Committee of Virginia (VSCPA PAC) and distributed to the VSCPA PAC contributions of \$26,895 and \$27,574 for the years ended April 30, 2016 and 2015, respectively.

#### 8. Fair Value Measurements

Financial accounting standards for fair value measurements define fair value as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants at the measurement date. Current accounting standards establish a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value are described below:

**Level 1** Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Society has the ability to access.

**Level 2** Inputs to the valuation methodology include:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in inactive markets;
- Inputs other than quoted prices that are observable for the asset or liability; and
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

**Level 3** Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at April 30, 2016 and 2015.

Brokered certificates of deposit: Valued at the closing price reported on an active market on which similar securities are traded.

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the Society believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

#### Notes to Consolidated Financial Statements (continued)

#### 8. Fair Value Measurements (continued)

The following table sets forth by level, within the fair value hierarchy, the Society's assets at fair value as of April 30, 2016 and 2015:

1						
	Level 1		Level 2		Level 3	Total
<b>Brokered Certificates of deposit</b>	\$	-	\$ 1,252,734	\$	-	\$ 1,252,734
Total assets at fair value	\$	-	\$ 1,252,734	\$	-	\$ 1,252,734
			April	30	, 2015	
	Level 1		Level 2		Level 3	Total
Brokered Certificates of deposit	\$	-	\$ 1,287,061	\$	-	\$ 1,287,061
Total assets at fair value	\$	-	\$ 1,287,061	\$	-	\$ 1,287,061

#### 9. Accounting for Uncertain Tax Positions

The Financial Accounting Standards Board issued guidance on accounting for uncertainty in income taxes. Management evaluated the Society's tax positions and concluded that the Society had taken no uncertain tax positions that require adjustment to the financial statements to comply with the provisions of this guidance. With few exceptions, the Society is no longer subject to income tax examinations by the taxing authorities for years ending before April 30, 2013.

The Society includes penalties and interest assessed by income taxing authorities in administrative and general expenses. The Society did not have penalties and interest relating to income taxes for the years ended April 30, 2016 and 2015.

#### **10. Subsequent Events**

Management has evaluated subsequent events through July 27, 2016, the date which the financial statements were available for issue.